



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan (CRP) which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

CRP are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a CRP covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's CRP may only be a temporary measure under this selection criterion.

The CRP should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the CRP within their strategic plans.

A template for the CRP is set out below. Please complete and publish your CRP in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: Westfalia Fruit UK Ltd.....

Publication date: Draft v2 12th April 2024.....

Commitment to achieving Net Zero

Westfalia Fruit UK Ltd is committed to achieving Net Zero emissions prior to the UK Government target of 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	64,769.52
Scope 2	418,366.05
Scope 3 (Included Sources)	45472 kg CO ₂ e based on Streamlined Energy & Carbon Reporting data - scope 3 defined as "Total emissions generated through employee vehicle business travel mileage". Note: Supply chain scope 3 data managed at group level through One Carbon World consultancy meeting the reporting requirements of the Green House Gas (GHG) Protocol Corporate Standard, Science Based Target

	initiative (SBTi) and compatible with international standards ISO 14064 and PAS 2060 reports UK data at 112,555,000 kg CO2e.
Total Emissions	113,038,135.57

Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO_{2e})
Scope 1	39471 kg CO _{2e}
Scope 2	0 kg CO _{2e} based on purchase of 3026973 kwh renewable energy.
Scope 3 (Included Sources)	48673 kg CO _{2e} based on Streamlined Energy & Carbon Reporting data - scope 3 defined as "Total emissions generated through employee vehicle business travel mileage".
Total Emissions	88144 kg CO _{2e}

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets: Purchase of renewable energy for UK operations.

We project that carbon emissions will decrease over the next five years, maintaining the reduction of 76%. Additional reductions in scope 1, 2 and 3 are hoped to be realised following group level engagement projects.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2022 baseline: Transition to 100% renewable energy purchase at our primary manufacturing packhouse (Spalding, Lincs). The carbon emission reduction achieved by this scheme equates to 298.9 tCO₂e, a 76% reduction against the 2022 baseline and the measures will be in effect when performing the contract.

In the future we hope to implement further measures such as:

Group level scope 3 reduction programmes targeting embedded CO₂e associated with purchased goods and services.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Name: Graham Isaac

Position: General Manager

Date: 12/04/2024

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>